

Annual Quality Assurance Report (2017-2018)

**Submitted to
National Assessment and Accreditation Council
(NAAC)
Bangalore**



Submitted by

**Internal Quality Assurance Cell (IQAC)
DEVICHARAN BARUA GIRLS' COLLEGE,
JORHAT
JORHAT-ASSAM- 785001**

The Annual Quality Assurance Report (AQAR) of the IQAC

All NAAC accredited institutions will submit an annual self-reviewed progress report to NAAC, through its IQAC. The report is to detail the tangible results achieved in key areas, specifically identified by the institutional IQAC at the beginning of the academic year. The AQAR will detail the results of the perspective plan worked out by the IQAC. (Note: The AQAR period would be the Academic Year. For example, July 1, 2012 to June 30, 2013)

Part – A

I. Details of the Institution

1.1 Name of the Institution

D.C.B. GIRLS' COLLEGE, JORHAT

1.2 Address Line 1

K.K. Barooah Road P.O. Jorhat, Pin-785001

Address Line 2

City/Town

Jorhat

State

ASSAM

Pin Code

785001

Institution e-mail address

devicharan1@yahoo.com

Contact Nos.

03762371031

Name of the Head of the Institution:

Dr. Jinamoni Bhuyan

Tel. No. with STD Code:

09435092144

Mobile:

09435092144

Name of the IQAC Co-ordinator:

Dr.Subhash Chandra Das

Mobile:

08638487019

IQAC e-mail address:

iqacdcb55@gmail.com

1.3 NAAC Track ID (For ex. MHCOGN 18879)

ASCOGN10678

1.4 NAAC Executive Committee No. & Date:

(For Example EC/32/A&A/143 dated 3-5-2004.

This EC no. is available in the right corner- bottom
of your institution's Accreditation Certificate)

EC/56/RAR/38 dated 16-9-2011

1.5 Website address:

www.dcbgirlscollegejorhat.org

Web-link of the AQAR:

<http://www.dcbgirlscollegejorhat.org/IQAC/AQAR2017-18.pdf>

For ex. <http://www.ladykeanecollege.edu.in/AQAR2012-13.doc>

1.6 Accreditation Details

Sl. No.	Cycle	Grade	CGPA	Year of Accreditation	Validity Period
1	1 st Cycle	B		2004	2009
2	2 nd Cycle	A	3.07	2011	2016
3	3 rd Cycle				
4	4 th Cycle				

1.7 Date of Establishment of IQAC :

DD/MM/YYYY

04/07/2003

1.8 AQAR for the year (for example 2010-11)

2017-18

1.9 Details of the previous year's AQAR submitted to NAAC after the latest Assessment and Accreditation by NAAC ((for example AQAR 2010-11 submitted to NAAC on 12-10-2011))

- i. AQAR 2012-13 submitted to NAAC on 26/06/2018
- ii. AQAR 2013-14 submitted to NAAC on 26/06/2018
- iii. AQAR 2014-15 submitted to NAAC on 28/06/2018
- iv. AQAR 2015-16 submitted to NAAC on 28/06/2018
- v. AQAR 2016-17 submitted to NAAC on 29/06/2018
- vi. AQAR 2017-18 submitted to NAAC on 09/11/2018

1.10 Institutional Status

University State ☐ Central ☐ Deemed ☐ Private ☐

Affiliated College Yes ☒ No ☐

Constituent College Yes ☐ No ☐

Autonomous college of UGC Yes ☐ No ☐

Regulatory Agency approved Institution Yes ☐ No ☐

(eg. AICTE, BCI, MCI, PCI, NCI)

Type of Institution Co-education ☐ Men ☐ Women ☒

Urban ☒ Rural ☐ Tribal ☐

Financial Status Grant-in-aid ☐ UGC 2(f) ☒ UGC 12B ☒

Grant-in- aid + Self Financing ☐ Totally self- financing ☐

1.11 Type of Faculty/Programme

Arts ☒ Science ☒ Commerce ☐ Law ☐ PEI (Phys Edu) ☐

TEI (Edu) ☐ Engineering ☐ Health Science ☐ Management ☐

Others (Specify)

Certificate course-

- UGC sponsored one year certificate course on Pre Primary Education.
- UGC sponsored one year certificate course on Information Technology.
- PGDCA course
- D.El.Ed. study centre under NIOS.
- KKHSOU study centre

1.12 Name of the Affiliating University (*for the Colleges*)

DIBRUGARH UNIVERSITY

1.13 Special status conferred by Central/ State Government-- UGC/CSIR/DST/DBT/ICMR etc

Autonomy by State/Central Govt. / University

NO

University with Potential for Excellence

NO

UGC-CPE

NO

DST Star Scheme

NO

UGC-CE

NO

UGC-Special Assistance Programme

1. UGC sponsored certificate course on Pre-Primary education.
2. UGC sponsored certificate course on Information technology

DST-FIST

NO

UGC-Innovative PG programmes

NO

Any other (*Specify*)

UGC-COP Programmes

NO

2. IQAC Composition and Activities

2.1 No. of Teachers	8
2.2 No. of Administrative/Technical staff	3
2.3 No. of students	2
2.4 No. of Management representatives	1
2.5 No. of Alumni	2
2.6 No. of any other stakeholder and community representatives	2
2.7 No. of Employers/ Industrialists	1
2.8 No. of other External Experts	1
2.9 Total No. of members	20

2.10 No. of IQAC meetings held : 4

2.11 No. of meetings with various stakeholders:	No.	-	Faculty	2
	Non-Teaching Staff	1	Students	
	Alumni	1	Others	

2.12 Has IQAC received any funding from UGC during the year? Yes ☐ No ☒

If yes, mention the amount

2.13 Seminars and Conferences (only quality related)

(i) No. of Seminars/Conferences/ Workshops/Symposia organized by the IQAC

Total Nos.	1	International		National	-	State	1	Institution Level	
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(ii) Themes

- Organised Guest Lecture programme on “Recent Trends in the Higher Education” on 03/11/2017.
- Organised Lecture programme on “Women Empowerment and Environment Awareness” on 29/01/2018
- Arranged Popular talk programme on 17/02/2018.
- Organises state level Workshop on “Research Methodology: Methods and techniques” on 24/02/2018.

2.14 Significant Activities and contributions made by IQAC

- Morning assembly resumed.
- Constituted NAAC steering committee.
- The college website has updated.
- Detail analysis of the results of the students made.
- Arranged visit of the convenors of the different criteria of IQAC to the various department of the college to keep track of the functioning of the departments.
- Arranged meetings of the core committees in regular basis
- Published International Research Journal an annually.
- Arranged a discussion on new methodology of NAAC assessment and accreditation
- Organised Guest Lecture programme on, “Recent Trends in the Higher Education” on 03/11/2017.
- Organised Lecture programme on “Women Empowerment and Environment “Awareness on 29/01/2018
- Organised state level workshop on “Research Methodology: Methods and techniques” on 24/02/2018.
- Involved in the up gradation of college academic calendar.
- Prepared, uploaded and sent the AQAR report to the NAAC.
- Keep records of students contact numbers and email Id.
- Students’ feedback, Alumni feedback and parents feedback are collected regularly.
- Keeps records of Departmental Profile and Academic profile of the faculty members.
- Observed International Women’s Day, Children’s Day, International literacy Day and International Environment Day.
- Provided suggestion for renovation and modification of computer laboratory, Language laboratory, conference hall etc.
- Maintains and keeps records of students and teachers.
- Student feedbacks are collected from the outgoing students and the same are analysed for academic improvement.

2.15 Plan of Action by IQAC/Outcome

The plan of action chalked out by the IQAC in the beginning of the year towards quality enhancement and the outcome achieved by the end of the year *

Plan of Action	Achievements
a. Digitalization of the college campus and administration block	Free internet facilities are provided in the College campus and Hostel.
b. Construction of Language laboratory to be completed	Language laboratory has been made ready for use.
c. To arrange popular talk and guest lecture	Number of popular talk and guest lecture programmes have been organised.
d. Construction of digital class/ Conference Room to be completed.	Construction of the Conference Hall has been completed.
e. Completion of construction of New class room and laboratories.	Two new class rooms are ready for students and construction of new laboratory rooms are going on.
f. National workshop will be organised.	Organises one state level Workshop on “Research Methodology: Methods and techniques” on 24/02/2018.
g. To arrange extension or community development programme.	Women’s studies cell, NSS, NCC, Science forum Eco cell etc. of the college and various departments of the college organised a large numbers of extension programmes namely- observation of international women’s day, AIDS rally, Anti-Tobacco rally, International literacy Day, World Environment day, awareness programmes etc.
h. Special importance will be given in the use of ICT and its infrastructure.	Number of teachers using ICT has increased.

* Attach the Academic Calendar of the year as Annexure-2.

2.15 Whether the AQAR was placed in statutory body Yes ☒ No ☐

Management ☒ Syndicate ☐ Any other body ☐

Provide the details of the action taken

The AQAR for the session 2017-18 was placed in the meeting of managing committee of the college.

Part – B

Criterion – I

I. Curricular Aspects

1.1 Details about Academic Programmes

Level of the Programme	Number of existing Programmes	Number of programmes added during the year	Number of self-financing programmes	Number of value added / Career Oriented programmes
PhD	-	-	-	-
PG	3 PG courses in Assamese, Education and Political Science under Krishna Kanta Handiqui State Open university.	-	-	-
UG	2	-	-	-
PG Diploma	-	-	-	-
Advanced Diploma	-	-	-	-
Diploma	-	-	-	-
Certificate	5	-	-	-
Others	-	-	-	-
Total	10	-	-	-
Interdisciplinary	-	-	-	-
Innovative	-	-	-	-

- 1.2 (i) Flexibility of the Curriculum: CBCS/Core/Elective option / Open options
(ii) Pattern of programmes:

Pattern	Number of programmes
Semester	UG-2, PG (3 Subjects under KKHSOU), PGDCA.
Trimester	-
Annual	2 (certificate course)

1.3 Feedback from stakeholders* Alumni ☒ Parents ☒ Employers ☒ Students ☒
(On all aspects)

Mode of feedback : Online ☐ Manual ☒ Co-operating schools (for PEI) ☐

***Please provide an analysis of the feedback in the Annexure-3.**

1.4 Whether there is any revision/update of regulation or syllabi, if yes, mention their salient aspects.

Syllabus and regulation are revised by the University

1.5 Any new Department/Centre introduced during the year. If yes, give details.

No

Criterion – II

2. Teaching, Learning and Evaluation

2.1 Total No. of permanent faculty

Total	Asst. Professors	Associate Professors	Professors	Others
66	20 +11 (vacant)	35	-	-

2.2 No. of permanent faculty with Ph.D.

24

2.3 No. of Faculty Positions Recruited (R) and Vacant (V) during the year

Asst. Professors		Associate Professors		Professors		Others		Total	
R	V	R	V	R	V	R	V	R	V
2	11	-	-	-	-	-	-	2	11

2.4 No. of Guest and Visiting faculty and Temporary faculty

Guest lecture-4

-

Temporary faculty - 11

2.5 Faculty participation in conferences and symposia:

No. of Faculty	International level	National level	State level
Attended	1	6	16
Presented papers	3	35	-
Resource Persons	-	-	8

2.6 Innovative processes adopted by the institution in Teaching and Learning:

- Remedial classes are organised for the academically weak and backward students.
- Use of digital class room /conference room.
- The faculty members of the college arrange group discussion, seminar, and interaction on regular basis.
- Use of smart rooms for teaching.
- Use of whats app group and email to disseminate of information.
- Use of PPT & poster presentation in seminar by students.
- Students as tutor programmes are arranged.
- The method of inviting meritorious students for participation in various workshops and seminar to acquaint the students about preparation and writing in examination.

2.7 Total No. of actual teaching days

during this academic year

180

2.8 Examination/ Evaluation Reforms initiated by the Institution (for example: Open Book Examination, Bar Coding, Double Valuation, Photocopy, Online Multiple Choice Questions)

- a. On the spot evaluation after completion of each topic.
- b. Two sessional examinations are held per semester, one on the basis of multiple choice questions method.
- c. Schedule for re examination of weak and absentee students is declared according to the convenience to time.
- d. Answer scripts of meritorious students are provided to the weak students for consultation.
- e. The answer scripts of the sessional examinations are returned to the students for cross checking.

2.9 No. of faculty members involved in curriculum restructuring/revision/syllabus development as member of Board of Study/Faculty/Curriculum Development workshop

		4
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2.10 Average percentage of attendance of students

87%

2.11 Course/Programme wise distribution of pass percentage :

Title of the Programme	Total no. of students appeared	Division				
		Distinction %	I %	II %	Simple pass %	Pass %
B.A.6 th Semester	Major- 425	0.5%	28%	24%	9%	83% (91 withheld)
	General -	-	-	-	-	-
B.Sc. 6 th Semester	Major-109	0.9%	58%	2%	-	85% (27 withheld)
	General -	-	-	-	-	-

2.12 How does IQAC Contribute/Monitor/Evaluate the Teaching & Learning processes:

Internal quality assurance cell of the college has been working actively for the development of the students' performance, teacher activities and administration of the college. IQAC organises different types of state level and institution level workshops, popular talk, seminar, guest lecture programme in the college. It motivates and encourages the teachers and students of the college for pursuing M.Phil/Ph.D. degrees and preparation for project activities. IQAC provides information about various seminars, conferences and publications to the faculty members for their participation. IQAC with the help of convenor of the different criterion evaluate students' feedback report, performance of the teaching learning of teachers and students in the college. Admission prospectus, Academic calendar, class routine, sessional examination, analysis of the students final result, momentary look into the students attendance of the students, student union election etc. are conducted by the IQAC along with the academic committees of the college. IQAC put information on the notice board about refresher course, orientation programme conducted by UGC regularly.

2.13 Initiatives undertaken towards faculty development

<i>Faculty / Staff Development Programmes</i>	<i>Number of faculty benefitted</i>
Refresher courses	-
UGC – Faculty Improvement Programme	-
HRD programmes	-
Orientation programmes	3
Faculty exchange programme	5
Staff training conducted by the university	-
Staff training conducted by other institutions	2
Summer / Winter schools, Workshops, etc.	40
Others	-

2.14 Details of Administrative and Technical staff

Category	Number of Permanent Employees	Number of Vacant Positions	Number of permanent positions filled during the Year	Number of positions filled temporarily
Administrative Staff	16	5	-	10
Technical Staff	-	-	-	01

Criterion – III

3. Research, Consultancy and Extension

3.1 Initiatives of the IQAC in Sensitizing/Promoting Research Climate in the institution

Research, consultancy and extension cell promotes research activities among the faculty member of the college. The cell provides information (display the information on the notice board) and encourages the faculty members for Major research project, Minor research project and to publish research articles in the reputed national and international journals etc. The IQAC of the college encourages the faculty members to participate in Refresher course, orientation course, short term course and workshops on regular basis. The IQAC publishes a multi disciplinary international journal with ISSN every year.

Various department of the college organize field study for Students. Project, Students seminar, group discussion are organized in regular basis. These types of activities promote research interest among the students.

3.2 Details regarding major projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	-	-	-
Outlay in Rs. Lakhs	-	-	-	-

3.3 Details regarding minor projects

	Completed	Ongoing	Sanctioned	Submitted
Number	-	1	-	-
Outlay in Rs. Lakhs	-		2 lcs	

3.4 Details on research publications

	International	National	Others
Peer Review Journals	13	-	-
Non-Peer Review Journals	-	13	11
e-Journals	-	-	-
Conference proceedings	-	-	-

3.5 Details on Impact factor of publications:

Range Average h-index Nos. in SCOPUS

3.6 Research funds sanctioned and received from various funding agencies, industry and other organisations

Nature of the Project	Duration Year	Name of the funding Agency	Total grant Sanctioned	Received
Major projects	-	-	-	-
Minor Projects	1	UGC	2 lacs	1 lac
Interdisciplinary Projects	-	-	-	-
Industry sponsored	-	-	-	-
Projects sponsored by the University/ College	-	-	-	-
Students research projects (other than compulsory by the University)	-	-	-	-
Any other(Specify)	-	-	-	-
Total	-	-	-	-

3.7 No. of books published i) With ISBN No. Chapters in Edited Books

ii) Without ISBN No.

3.8 No. of University Departments receiving funds from

UGC-SAP CAS DST-FIST
DPE DBT Scheme/funds

3.9 For colleges

Autonomy CPE DBT Star Scheme
INSPIRE CE Any Other (specify)

3.10 Revenue generated through consultancy

3.11 No. of conferences

organized by the Institution

Level	International	National	State	University	College
Number	-	-	1	-	-
Sponsoring agencies	-	-	State level	-	-

3.12 No. of faculty served as experts, chairpersons or resource persons

18

3.13 No. of collaborations

International

-

National

-

Any other

2

3.14 No. of linkages created during this year

-

3.15 Total budget for research for current year in lakhs :

From Funding agency

-

From Management of University/College

-

Total

-

3.16 No. of patents received this year

Type of Patent		Number
National	Applied	-
	Granted	-
International	Applied	-
	Granted	-
Commercialised	Applied	-
	Granted	-

3.17 No. of research awards/ recognitions received by faculty and research fellows
Of the institute in the year

Total	International	National	State	University	Dist	College
-	1	2	-	-	-	-

3.18 No. of faculty from the Institution
who are Ph. D. Guides
and students registered under them

-

-

3.19 No. of Ph.D. awarded by faculty from the Institution

-

3.20 No. of Research scholars receiving the Fellowships (Newly enrolled + existing ones)

JRF -

SRF -

Project Fellows -

Any other -

3.21 No. of students Participated in NSS events:

University level - State level 500

National level - International level -

3.22 No. of students participated in NCC events:

University level - State level 200

National level - International level -

3.23 No. of Awards won in NSS:

University level - State level -

National level - International level -

3.24 No. of Awards won in NCC:

University level - State level -

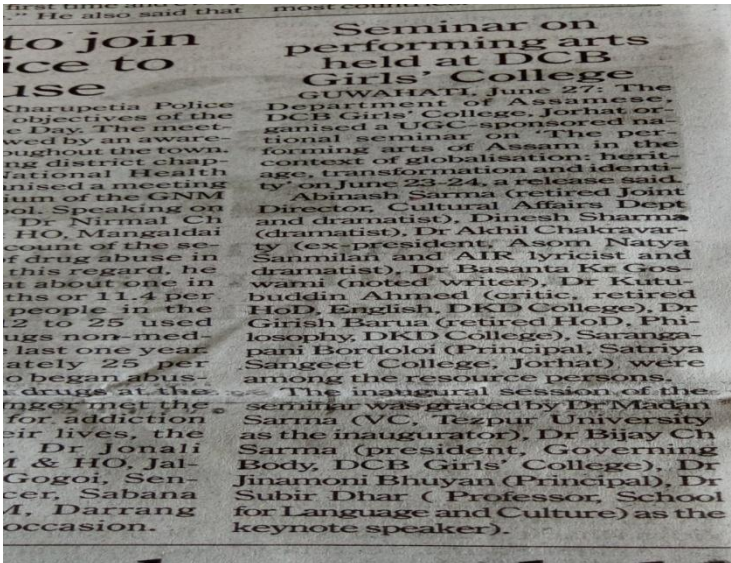
National level - International level -

3.25 No. of Extension activities organized

University forum - College forum 26

NCC 8 NSS 5 Any other 2

3.26 Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility

Department	Major Activities during the year in the sphere of extension activities and Institutional Social Responsibility
Assamese	- Organised UGC sponsored National Seminar on “Performing Arts of Assam” in the context of Globalization: Heritage, Transformation and Identity on 23-24 June, 2017.   - Arranged a talk on the topic “Asamiya Akhar Jotani” on 05/09/17 

- Arranged Cultural programme by the students of Assamese department on 23/06/2017.



- Arranged field study on 10/04/2018



Botany

- Arranged awareness Programme on “Plantation of *Simaroubaglauca*” (Laxmi Toru) cancer curing plant on 08.08.2017



- **Field Study** – A trip to Dibru Saikhowa Reserve Forest was conducted for the 3rd semester students in the month of October 2017.



- **Hands-on-training** – Visit to AAU-DBT-Biotech Hub by students of 4th Semester for two – day training program in March 2018



Chemistry

- Arranged two day workshop in collaboration with department of Philosophy on “Student Mind Power Development: A Holistic Approach for Stress Counselling among Students” (For Therapy, Counselling and Training) from 12 Feb. to 13 Feb. 2018



Picture 1(Day—1): At the time of Discussions and Advices

- Organised extension activity on 06/03/2018 at the Institution of Tekela Gaon High School



- Organised extension activity on 07/03/2018 at Pakhimari School.



Education

- Arranged Micro and Macro teaching
- Arranged Parent Teachers' Meet: On 29th November, 2017



- Organized Educational and Socio-economic Survey on 11th January, 2018.



- Organised Guest Lecture programme on 4th November, 2017



- Arranged Guest lecture programme on 29th January, 2018



- Arranged Popular Talk Programme on 17th February, 2018



- Participated in the cultural procession of Diamond jubilee celebration of the college on 23/01/2018



- Participated in the cultural procession organised by Asom Jatiyatabadi Yuba Chatra Parishad on 7-04-2018.



Economics

- Organised a field study on “ Prospect of Rural Tourism Development in Baliyan Shyam Goan,Titabar” as carried out on 24/06/2017 by B.A. 6th semester Major students of the department under the supervision of Dr. Tultul Devi, Dr. Uttara Phukan, Dr. Lokesh Boro and Ms. Pollabi Thakur.



- Organised Workshop on “ Cutting and Tailoring” by the department from 21/09/2017 to 23/09/2017. The programme was conducted by the Mrs. Mousumi Borah , Instructor, sewing technology, ITI Jorhat



- A talk on “Indian Stock Market” was organised on 15/09/2017. In the programme Mr. Kallol Sarma , reputed stock market analyst delivered a fruitful lecture to a gathering of students.



- Arranged a “Departmental get together” on 19/08/2017. In the programme six students who secured first class in the BA final examination, 2017 were felicitated.



- Participated “Interactive Discussion on promotion and publicity of Budget 2018-2019” organised by Kaziranga University, Jorhat in association with finance department , Govt. of Assam on 02/02/2018



- Participated in Departmental News Letter “The Mirror” on 10/03/2018



English

- Arranged a programme on “Soft skills –its relevance in to day’s World” on 07/04/2018.



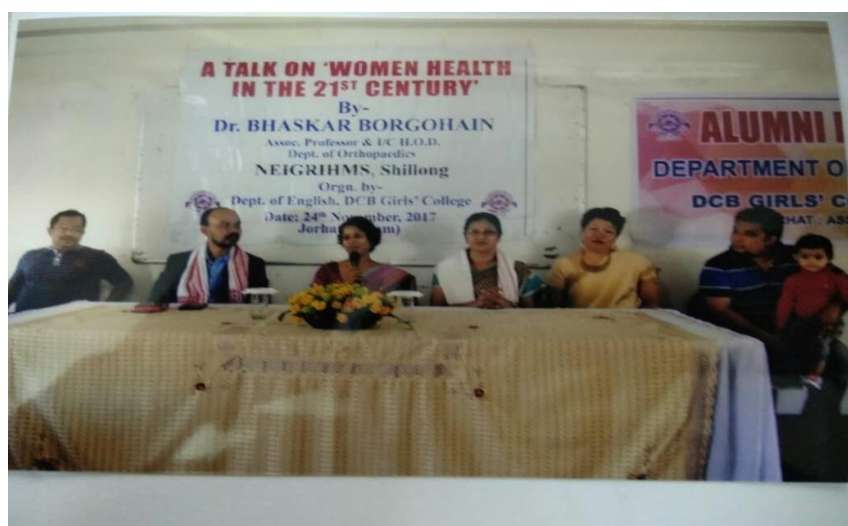
- Arranged farewell programme of the 6th semester students of major on 9th April 2018
- Arranged Parent-teacher meet on 18/03/2018
- Arranged extension activity on SWAYAM.



- Inauguration of Musings, the departmental wall magazine on 21/03/2018



- Arranged a talk on “Women Health in the 21st century” on 24/11/2017



- Organised extension activity on health, hygiene and education on 01/09/2017



Geography	- Arranged a Field study for the students of B.A. 5th semester on socio-economic and cultural activities of the people living in the surrounding areas of Dhekiakhowa Namghar, Teok on 09/08/2017  - Arranged Educational tour to Kolkata - Digha for B.A. 4th semester major students from 26/12/2017 to 05/01/2018 - Arranged a Talk on “ Application of Geo-spatial technology in forest and Wild life Research” on 09/04/2018 
History	Organised Interactive session “History as Discipline and its scope” with Akankasha Phukan-A student of Lady Shriram College, New Delhi on 29/06/2017 

- Organised “Teachers’ day” on 5th September,2017
- Alumni meet was organised by the department on 06/01/2018



- Arranged a procession troupe by the department in the Diamond Jubilee of the college on 23/01/2018.



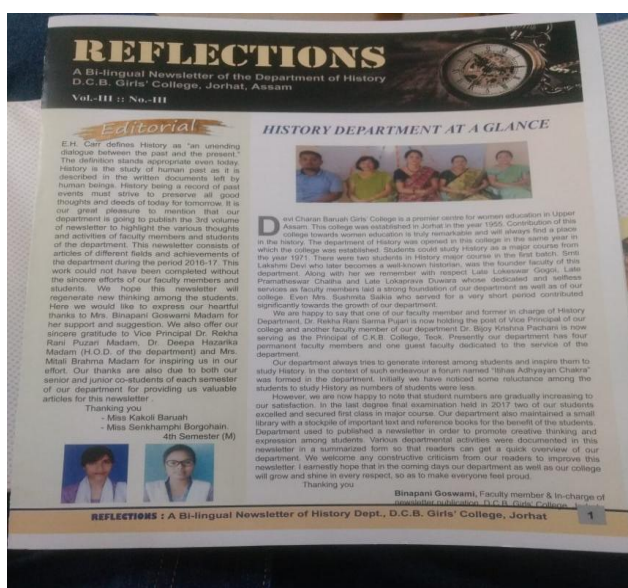
- Parents teachers meet was organised by the department among the parents and teachers of the Major students.



- Organised a talk on “Quit India Movement” on 9th August, 2017.



- Annual Newsletter of the department was released.



Mathematics

- Arranged a popular talk on 28/02/2018 in the collaboration with Science forum.



Philosophy

- Arranged two day workshop in collaboration with department of Chemistry on “Student Mind Power Development: A Holistic Approach for Stress Counselling among Students” (For Therapy, Counselling and Training) from 12 Feb. To 13 Feb. 2018

Amar Assam -22 Volume --- 14.02.2018

দেবীচৰণ বৰুৱা ছাত্ৰী মহাবিদ্যালয়ত
মানসিক চাপ নিৰাময় সম্পৰ্কীয় কৰ্মশালা

Date: 14/2/2018

ষ্টাফ ৰিপ'ৰ্টাৰ, যোৰহাট, ১৩ ফেব্ৰুৱাৰী
যোৰহাটৰ দেবীচৰণ বৰুৱা ছাত্ৰী
মহাবিদ্যালয়ৰ স্বায়ম্ভৱ বিজ্ঞান বিভাগৰ
উদ্যোগত, দৰ্শন বিভাগ আৰু দেবী
নিবাসৰ সহযোগত মানসিক চাপ
ত, সম্পৰ্কে এক দুদিনীয়া কৰ্মশালাৰ আৰম্ভ
হোৱাৰ বাবে পৰে। সোমবাৰৰ পৰা অনুষ্ঠিত
হোৱা এই কৰ্মশালাত মনোবিজ্ঞানী ৰাহিম
সাহায়েদা ছাত্ৰীসকলৰ বিভিন্ন মানসিক
সমস্যা সম্পৰ্কে প্ৰশিক্ষণ দিয়ে। তেওঁ
ছাত্ৰীসকলৰ বিভিন্ন মানসিক
সমস্যাসমূহৰ বিষয়ে আলোকপাত কৰি
কয় যে, নিজেই ভাবি পোৱা কিছুমান
বিষয়ৰ বাবেই অধিকাংশ মানসিক
সমস্যাৰ সৃষ্টি হয়। এই চিন্তা-ভাবনাসমূহ
মনৰ পৰা আঁতৰাব পাৰিলে মানসিক
সমস্যাসমূহৰ পৰা হাত সাৰিব পাৰি। তাৰ
বাবে বিষয়টোক যুক্তিনিষ্ঠভাৱে বুজি
পোৱা প্ৰয়োজন। প্ৰথম দিনা
মহাবিদ্যালয়ৰ আৱাসী ছাত্ৰীসকলক
আৰু দ্বিতীয় দিনা যষ্ঠ শাখাসিকক
ছাত্ৰীসকলক প্ৰশিক্ষণ দিয়া হয়। এই

অনুষ্ঠানত অংশ গ্ৰহণ কৰি
মহাবিদ্যালয়ৰ অধ্যক্ষ ড° জিনামণি
ভূঞাই কয় যে সকলো মানুহৰে কম-
বেছি পৰিমাণে কিছুমান মানসিক সমস্যা
থাকে। এনে কিছুমান মানসিক সমস্যাৰ
বাবে ছাত্ৰ-ছাত্ৰীৰ অধ্যয়ন তথা
আনুসংগিক বিষয়ত প্ৰতিবন্ধকতাৰ সৃষ্টি
হয়। এই কথা উপলব্ধি কৰিয়েই
কৰ্মশালাৰ আয়োজন কৰা হৈছে।
দুয়োদিনৰ কাৰ্যসূচীৰ আঁত ধৰে দৰ্শন
বিভাগৰ অধ্যাপক অৰ্পণ কুমাৰ বৰাই।
শুলাগ জ্ঞাপন কৰে কৰ্মশালাখনৰ
সময়ক তথা স্বায়ম্ভৱ বিজ্ঞান বিভাগৰ
অধ্যাপক তৰুণ শইকীয়াই।

শ্ৰীমতী দেৱীচৰণ বৰুৱা

Political
science

- Organized awareness campaign on “Child Rights” on 16/09/2017



- Arranged Guardian Meet on 22/11/2017



- Observed Constitution Day on 26/11/2017



- Participated in a student seminar and a talk programme organised by Jorhat District Political Science Association in March 2018.
- Arranged awareness campaign on cleanliness at Da-gaon Anath Ashram, Jorhat on 27/05/2018.



Physics

- Arranged Science Day on 28/02/2018. Dr. Bidyut Bikash Sarmah, Scientist, Assam Agriculture University delivered a popular talk on Importance of Biotechnology in Agriculture.

Zoology	• Inaugurated Departmental Wall Magazine “Zoo Web” on 7th April, 2018. • A popular talk was organised on “Challenges and opportunities for bioscience students” on 07/04/2018.  
Science Forum	• Faculties of the Forum organised a series of classes as a part of Extension Education in Chemistry, Physics, biology and Mathematics for the students of class IX and X standard in Borbheta High School and in D.C.B. Girls’ High School during April, 2018. • National Science Day was observed on 28 Feb., 2018 in D.C.B. Girls’ College.

	World Environment Day was observed on 5th June, 2018 by keeping the theme of this year namely “ Beat Plastic Pollution” Poster distribution Plastic Removal in Municipality area WORD EIVIRONMENT DAY, 5th JUNE, 2018 THEME– “BEAT PLASTIC POLLUTION” Observed by Science Forum, D.C.B. Girls’ College, Jorhat
Women’s studies cell	Organised a procession on the issue of children right on education and health in 475 no. Neul goan primary school on 15/11/2017 of the college on the occasion of Children’s Day.



- Arranged International Women's day on 08/03/2018



Computer science

- Provided computer training to teaching and non teaching staff.
- Computer Science department has been using ICT in teaching and learning for the students of UG and PGDCA
- Use of computer voting machine in students union election

- Developed a software for students admission process



POLITICAL SCIENCE			
19	11	7	5
GENERAL	OBC	ST	SC
2	4	48	75
ST (HILLS)	OTHERS	TOTAL AVAILABLE	TOTAL ALLOCATE

- Arranged “On -line Examination” for the students of the college



- Observed world Environmental Day on 5th June 2017.



- Arranged a campaign on conservation of ecological balance on 21/08/2017.



- Arranged Medical Camp for students and Teachers on 09/09/2017



- Observed International YOGA day on 21/06/2017



- Arranged awareness campaign on Road Safety Week on 23/05/2018





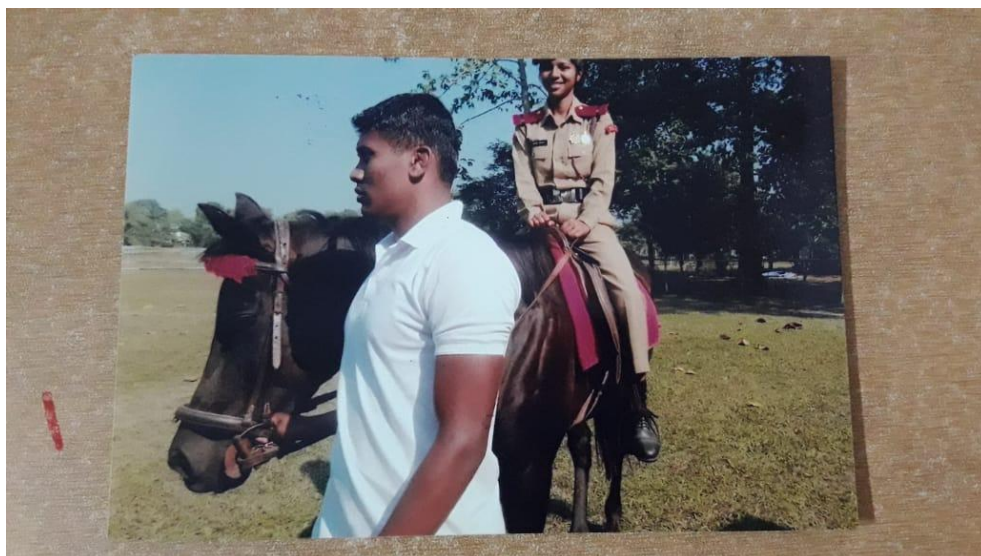
- Arranged health check up camp on 01/09/2017



- Arranged Help Desk for freshers on 21st and 22nd June, 2017



- Participated in a camp of Horse riding on 28/12/2017



- Observed Yoga day on 21/06/2017



- Participated on Republic day parade on 26/01/2018



- Observed NCC day on 27th November, 2017
- Arranged Street Play on 12/01/2018
- Participated in diamond Jubilee programme on 24/01/2018.



- Arranged extension activity with the family members of the Prerona on 12/04/2018



- Arranged extension activity at Da- goan on 28/12/2017.



Criterion – IV

4. Infrastructure and Learning Resources

4.1 Details of increase in infrastructure facilities:

Facilities	Existing	Newly created	Source of Fund	Total
Campus area	2.47 (In acre)	.132	College fund	2.602 (In acre)
Class rooms	39	2	Govt.	41
Laboratories	11	-	-	11
Seminar Halls	1	-	-	1
No. of important equipments purchased ($\geq$ 1-0 lakh) during the current year.	-	-	-	-
Value of the equipment purchased during the year (Rs. in Lakhs)	-	-	-	-
Computer lab	2	-	-	2
ICT	1	-	-	1
Digital class room	-	1	Govt.	1
Language lab	-	1	Govt.	1
Conference room/digital class room	-	1	Govt.	1

4.2 Computerization of administration and library

- Computerisation process of administration and Library of the college is going on.
- Software for library has been installed.
- The latest version of the software SOUL 2.0 has been installed and it has been using by the college since 2016
- The College library has an institutional repository using software D Space.
- Internet with Wi-Fi is available. The service providers are BSNL and Reliance Jio.

4.3 Library services:

	Existing		Newly added		Total	
	No.	Value	No.	Value	No.	Value
Text Books	25677	---	54	31,943/-	25,731	-
Reference Books	18	6000/- (Gift) 1000/-	-	-	-	-
e-Books	3135809	N list	-	-	-	-
Journals	J=12 M=14	23000/-	-	-	-	-
e-Journals	6237	N list	-	-	-	-
Digital Database	195	-	-	-	-	-
CD & Video	6	300/-	-	-	-	-
Others (specify)	Manuscripts-6	-	-	-	-	-

4.4 Technology up gradation (overall)

	Total Computers	Computer Labs	Internet	Browsing Centres	Computer Centres	Office	Departments	Others
Existing	108	3	31	2	1	0	1	-
Added	1	0	0	0	0	0	0	-
Total	109	3	31	2	1	0	1	-

4.5 Computer, Internet access, training to teachers and students and any other programme for technology Up gradation (Networking, e-Governance etc.)

- College campus, Library, Girls' Hostel etc. have free internet access.
- Computer Science department of the college conducts training programme on computer application among the teaching and non teaching staff.
- Computer Science department organises training programme for the teacher on the use of smart rooms in teaching –learning, PPT presentation, use of language laboratory and digital class/conference hall etc.
- Wi-fi facilities have been provided.
- Solar energy facilities and led bulb are used.

4.6 Amount spent on maintenance in lakhs :

i) ICT	13.07
ii) Campus Infrastructure and facilities	40.26
iii) Equipments	12.31
iv) Others	2.58
Total :	68.23

Criterion – V

5. Student Support and Progression

5.1 Contribution of IQAC in enhancing awareness about Student Support Services

- Information on NCC training and campaigning are provided to the students.
- Extends co-operation in NSS activities
- College website is made up-to-date to provide latest information on students' activities.
- Creates awareness about Students aid funds and various scholarships for students.
- Importance of the different certificate courses of the college are informed to the students.

5.2 Efforts made by the institution for tracking the progression

Following efforts are made by the college for tracking progression

- Alumni feedback is collected.
- Employers' feedback are collected.
- Each department keeps records of the progression of the students.
- Use of social media to track the progression of the students.
- Alumni association also keeps the records of the ex-students.

5.3 (a) Total Number of students

UG	PG	Ph. D.	Others
1562	--	--	--

(b) No. of students outside the state

12

(c) No. of international students

00

Men	No	%	Women	No	%
	-	-		1562	100

No	%
1562	100

Last Year						This Year					
General	SC	ST	OBC	Physically Challenged	Total	General	SC	ST	OBC	Physically Challenged	Total
773	106	95	639	0	1613	922	97	103	440	-	1562

Demand ratio: 1:25

Dropout %: N/A

5.4 Details of student support mechanism for coaching for competitive examinations (If any)

- One day training programme on interview skills was conducted.
- Arranged an on campus interview training programme in association with ICA.
- Arranged an on campus interview in association with INTOME.

No of students beneficiaries

211

5.5 No. of students qualified in these examinations

NET	---	SET/SLET	---	GATE	---	CAT	---
IAS/IPS etc	---	State PSC		UPSC	---	Others	

5.6 Details of student counselling and career guidance

- Career counselling & Guidance cell of the college organised training programme, 2 numbers of campus interview and motivational programme for the students.

No. of students benefited

251

5.7 Details of campus placement

<i>On campus</i>			<i>Off Campus</i>
Number of Organizations Visited	Number of Students Participated	Number of Students Placed	Number of Students Placed
2	108	16	-

5.8 Details of gender sensitization programmes

Women's studies cell of the college arranges gender sensitization programme on regular basis.

5.9 Students Activities

5.9.1 No. of students participated in Sports, Games and other events

State/ University level

-

National level

-

International level

-

No. of students participated in cultural events

State/ University level

21

National level

-

International level

-

5.9.2 No. of medals /awards won by students in Sports, Games and other events

Sports : State/ University level	-	National level		International level	-
Cultural: State/ University level	0	National level	-	International level	-

5.10 Scholarships and Financial Support

	Number of students	Amount
Financial support from institution	27	53,500/-
Financial support from government (Post metric scholarships)	SC-28	1,16,030/-
	ST-23	1,29,680/-
	OBC-65	255070/-
Financial support from other sources	Ishan Uday-69	41,40,000/-
Number of students who received International/ National recognitions	-	-

5.11 Student organised / initiatives

Fairs : State/ University level	-	National level	-	International level	-
Exhibition: State/ University level	-	National level	-	International level	-

5.12 No. of social initiatives undertaken by the students

10

5.13 Major grievances of students (if any) redressed:

Grievances	Grievance Redressed
Constraint of land	.123 acre of land purchased

Criterion – VI

6. Governance, Leadership and Management

6.1 State the Vision and Mission of the institution

Vision:

To provide higher education to the women folk of Jorhat and its rural neighbourhood by inculcating their innate talents and qualities and unfolding their potentialities through curricular and extra- curricular activities.

Mission:

Empowerment of women in all aspects so as to make them fit to compete with their male counterparts in the new world order.

6.2 Does the Institution has a management Information System

College semester monitoring cell keeps records of the admission, internal examination and result, students' attendance etc and display the information on the notice board.

6.3 Quality improvement strategies adopted by the institution for each of the following:

6.3.1 Curriculum Development

Curriculum is prepared and designed by the University. Several numbers of teachers of the college are members of the Board of studies of the university. Based on the feedback of the students, the members offer their suggestion for the modification of the curriculum

6.3.2 Teaching and Learning

- Teacher exchange programmes are conducted by the departments of the college.
- Students as tutor programme is regularly organised.
- Seminar, group discussion and field study are conducted.
- Course plan is prepared on regular basis.
- Use of smart room, digital class room and language laboratory.
- Guest lecture programmes are arranged.
- Teaching by alumni is arranged.
- Use of Laboratory
- Workshop on Research methodology was organised.

6.3.3 Examination and Evaluation

- College conducts two internal sessional examinations for every semester.
- Continuous evaluation is done by the different departments of the college by means of class test, surprised test, Quiz, home assignment etc.
- Answers scripts of internal examination are interchanged among the students and they are given responsibility of evaluation.
- Adequate measures are taken to maintains transparency in examination and evaluation.

6.3.4 Research and Development

- Organised workshops.
- Published research journals.
- Provided counselling to teachers undertaking Minor Research Project.
- The research committee provides guidance and assistance in preparation of seminar papers and MRP proposals.

6.3.5 Library, ICT and physical infrastructure / instrumentation

- Computerisation of library is nearing completion.
- CCTV facilities are installed.
- Separate reading rooms for teachers and students are arranged.
- Language laboratory installed.
- Digital class room/Conference hall are made functional.

6.3.6 Human Resource Management

- 3 numbers of teachers attended Orientation Programme.
- 10 numbers of teachers attended Short Term Course.
- 34 numbers of teachers attended workshop.
- All the teachers are active member of various committee of the college.
- Teachers extend support and co-operation in the corporate life of the college.

6.3.7 Faculty and Staff recruitment

- Two numbers of Permanent Teachers have been appointed as per the rules of UGC and Government of Assam.
- 10 numbers of Part time and 4 numbers of guest lectures were appointed to facilitate the completion of the syllabus.
- Teaching & non teaching staff are appointed according to merit basis by the Principal , Governing Body of the college and head of the department.
- Permanent non teaching staff are appointed according to the rule of government of Assam.

6.3.8 Industry Interaction / Collaboration

NIL

6.3.9 Admission of Students

- According to merit of the students.
- The college follows the reservation policy of seats of the government of Assam for admission.
- There are provisions of sport and NCC quota in admission process.

6.4 Welfare schemes for

Teaching	MB Fund and Aid Fund
Non teaching	MB Fund and Aid Fund
Students	Poor students aid and Book Bank

6.5 Total corpus fund generated

5,91,250/-

6.6 Whether annual financial audit has been done Yes ☒ No ☐

6.7 Whether Academic and Administrative Audit (AAA) has been done?

Audit Type	External		Internal	
	Yes/No	Agency	Yes/No	Authority
Academic	No	-	No	-
Administrative	-	-	-	-

6.8 Does the University/ Autonomous College declares results within 30 days?

For UG Programmes Yes ☐ No ☒

For PG Programmes Yes ☐ No ☐

6.9 What efforts are made by the University/ Autonomous College for Examination Reforms?

NA

6.10 What efforts are made by the University to promote autonomy in the affiliated/constituent colleges?

NA

6.11 Activities and support from the Alumni Association

- Alumni meetings are held on regular basis.
- Guest lecture programmes are done by Alumni.
- A special meeting of the Alumni was held on the occasion of Diamond Jubilee Closing Ceremony of the college.
- They actively participated in all the events of Diamond Jubilee.
- The alumni provides financial support for the departmental of the college.

6.12 Activities and support from the Parent – Teacher Association

- Parents-Teacher meetings are organised by the various departments of the college once in a year.
- In the meeting, students' attendance and performance are discussed.
- Parent's suggestion and guidance are recorded and they are requested to contact the teachers without any hesitation.

6.13 Development programmes for support staff

- Office staffs play a vital role in the smooth functioning of the college administration.
- They are regularly provided computer training to keep them updated with the new technology.
- Yoga and meditation classes are also offered to the support of staff as a part of stress relieving programme.
- Annual sports are arranged among the teaching and non teaching staffs to maintain an amicable atmosphere in the college as well as for personal fitness.

6.14 Initiatives taken by the institution to make the campus eco-friendly

- NSS wing of the college maintains cleanliness of the college regularly.
- Plantation and awareness programme are conducted by Science Forum of the college.
- Scientific method of garbage disposal in hostel has been provided.
- Pure drinking water facilities are provided.
- Incineration facility has been provided

Criterion – VII

7. Innovations and Best Practices

7.1 Innovations introduced during this academic year which have created a positive impact on the functioning of the institution. Give details.

- Use of ICT in teaching and learning process
- Share study materials with students
- For maintaining transparency, the entire admission process is displayed through LCD projector.
- The soft ware for conducting election, admission as well as preparation class routine have been developed by a faculty of Computer Science department of the college.
- Morning assemble is held regularly.
- Incinerator for scientific disposal of garbage has been installed.

7.2 Provide the Action Taken Report (ATR) based on the plan of action decided upon at the beginning of the year

- Free internet facilities are provided in the College campus and Hostel.
- Language laboratory has been made ready for use.
- Popular talk and guest lecture programmes have been organised.
- Construction of the Conference Hall has been completed.
- Two new class rooms are made ready for students and construction of new class rooms are going on
- Organised one state level workshop
- Women studies cell, NSS, NCC, Science forum Eco cell etc. of the college and the various departments of the college organised a large numbers of Extension programmes namely- observation of international women's day AIDS rally, Anti-Tobacco rally, International Literacy Day, World Environment day, awareness programme etc.
- Number of teachers using ICT has increased

7.3 Give two Best Practices of the institution (*please see the format in the NAAC Self-study Manuals*)

- Faculty Exchange Programme.
- Morning Assembly.

****Provide the details in annexure (annexure 4.A. and 4.B.)***

7.4 Contribution to environmental awareness / protection

- Observed environmental Day.
- Incineration.
- Plantation.
- Awareness campaign on pollution.

7.5 Whether environmental audit was conducted?

Yes

☐

No

☒

7.6 Any other relevant information the institution wishes to add. (for example SWOT Analysis)

Strengths:

- Premier women's college in upper Assam.
- Two streams, 16 departments with total students' strength more than 1600.
- Final result of the college is better than the average result of Parents University.
- Centre for women empowerment of Upper Assam.

Weakness:

- Due to geographical location, the college has limitation to undertake field studies on certain relevant topics.
- Due to less land area, the college has to go for only vertical expansion.

Opportunity:

- Women of the neighbouring areas get opportunities to avail higher education.
- Conducive for women specific activities.

Threats :

- Being an affiliated college there is always threat from private institutions which are being gradually established in the region.

8. Plans of institution for next year

- To organize National /International seminar and workshop.
- To organise extension activities.
- To send Proposal to Dibrugarh University to start PG courses.
- Construction of new class Room.
- To motivate the teachers for more publication of books, research paper, research project etc.
- Construction of new class rooms to be completed.
- To organise in campus and off campus interview for placement.
- To introduce vacation certificate course.
- To encourage the teachers to complete their on going Ph.D.

Name - DR.SUBHASH CHANDRA DAS



Signature of the Coordinator, IQAC

Name- DR.JINAMONI BHUYAN



Signature of the Chairperson, IQAC

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Abbreviations:

CAS	-	Career Advanced Scheme
CAT	-	Common Admission Test
CBCS	-	Choice Based Credit System
CE	-	Centre for Excellence
COP	-	Career Oriented Programme
CPE	-	College with Potential for Excellence
DPE	-	Department with Potential for Excellence
GATE	-	Graduate Aptitude Test
NET	-	National Eligibility Test
PEI	-	Physical Education Institution
SAP	-	Special Assistance Programme
SF	-	Self Financing
SLET	-	State Level Eligibility Test
TEI	-	Teacher Education Institution
UPE	-	University with Potential Excellence
UPSC	-	Union Public Service Commission

ACADEMIC CALENDAR

2017 - 2018



Estd. - 1955

DEVICHARAN BARUA GIRLS' COLLEGE

NAAC Accredited "A" Grade Institution

Jorhat

8 Academic Calendar

Date(s)	Contents	No. of Days T.D. W.D.	Remarks
28.8.17 to 2.9.17	Sessional Exam for 1 st , 3 rd and 5 th sem.	6 6	
3.9.17	Sunday		Holiday
4.9.17	Regular classes	1 1	
5.9.17	TEACHERS' DAY CELEBRATION	1 1	Attendance Compulsory
6.9.17 to 9.9.17	Regular classes	4 4	
10.9.17	TITHI OF SRI SRI MADHABDEV (Sunday)		Holiday
11.9.17 to 12.9.17	Regular classes	2 2	
13.9.17	JANMASTAMI		Holiday
14.9.17 to 16.9.17	Regular Classes	3 3	
17.9.17	VISWAKARMA PUJA (Sunday)	1 1	Holiday
18.9.17 to 22.9.17	Regular Classes	5 5	
23.9.17	STUDENTS' UNION ELECTION		Attendance Compulsory

62 Years of Women Education

6 Academic Calendar

ACADEMIC CALENDAR

2017 - 2018

T.D. = Teaching Days; W.D. = Working Days; Sem. = Semester

Date(s)	Contents	No. of Days T.D. W.D.	Remarks
1.6.17 to 3.6.17	Regular classes	3 3	3 rd & 5 th Semester and H.S. 2 nd year
4.6.17	Sunday		Holiday
5.6.17 to 10.6.17	Regular classes	6 6	
11.6.17	Sunday		Holiday
12.6.17 to 17.6.17	Regular classes	6 6	
18.6.17	Sunday		Holiday
19.6.17 to 24.6.17	Regular classes	6 6	
25.6.17	Sunday		Holiday
26.6.17	ID-UL-FITRE		Holiday
27.6.17 to 30.6.17	Regular classes	4 4	
1.7.17 to 31.7.17	Semester End Vacation		Holiday

62 Years of Women Education

Academic Calendar 7

Date(s)	Contents	No. of Days T.D. W.D.	Remarks
1.8.17	COLLEGE FOUNDATION DAY	1 1	Attendance Compulsory
2.8.17 to 5.8.17	Regular classes	4 4	
6.8.17	Sunday		Holiday
7.8.17 to 12.8.17	Regular classes	6 6	
13.8.17	Sunday		Holiday
14.8.17	Regular classes	1 1	
15.8.17	INDEPENDANCE DAY		Holiday
16.8.17 to 19.8.17	Regular classes	4 4	
20.8.17	Sunday		Holiday
21.8.17 to 22.8.17	Regular classes	2 2	
23.8.17	TITHI OF SRI SRI SANKARDEVA		Holiday
24.8.17 to 26.8.17	Regular classes	3 3	
27.8.17	Sunday		Holiday

62 Years of Women Education

Date(s)	Contents	No. of Days		Remarks
		T.D.	W.D.	
24.9.17	Sunday			Holiday
25.9.17	ID-UZ-ZUHA			Holiday
26.9.17	Regular classes	1	1	
27.9.17 to 29.9.17	DURGA PUJA			Holiday
30.9.17	JANMOTSAV OF SRI SRI SANKARDEVA			Holiday
1.10.17	Sunday			Holiday
2.10.17	GANDHI JAYANTI			Holiday
3.10.17 to 4.10.17	Regular Classes	2	2	
5.10.17	LAKSHMI PUJA			Holiday
6.10.17 to 7.10.17	Group Discussion / Seminar Presentation	2	2	Attendance Compulsory
8.10.17	Sunday			Holiday
9.10.17 to 14.10.17	Sessional Exam for 1 st , 3 rd & 5 th Semester	6	6	Attendance Compulsory
15.10.17	Sunday			Holiday
16.10.17 to 17.10.17	Regular Classes	2	2	

62 Years of Women Education

Date(s)	Contents	No. of Days		Remarks
		T.D.	W.D.	
18.10.17	KATI BIHU			Holiday
19.10.17	KALI PUJA & DIPAWALI			Holiday
20.10.17 to 21.10.17	Regular Classes	2	2	
22.10.17	Sunday			Holiday
23.10.17 to 28.10.17	Regular Classes	6	6	
29.10.17	Sunday			Holiday
30.10.17 to 31.10.17	Regular Classes	2	2	
1.11.17 to 30.11.17	End Semester Exam			Test Examination of H.S. 2 nd Year
4.11.17	BIRTHDAY OF GURU NANAK			Holiday
24.11.17	LACHIT DIVAS			Holiday
1.12.17 to 31.12.17	Mid Semester Vacation			
1.1.2018 to 6.1.2018	Regular Classes	6	6	

62 Years of Women Education

Date(s)	Contents	No. of Days		Remarks
		T.D.	W.D.	
7.1.18	Sunday			Holiday
8.1.18 to 12.1.18	Regular Classes	5	5	
13.1.18 & 14.1.18	MAGH BIHU			Holiday
15.1.18 to 20.1.18	Regular Classes	6	6	
21.1.18	Sunday			Holiday
22.1.18	SARASWATI PUJA		1	Holiday
23.1.18 to 25.1.18	Regular Classes	3	3	
26.1.18	Republic Day			Holiday
27.1.18	Regular Classes	1	1	
28.1.18	Sunday			Holiday
29.1.18 to 30.1.18	Regular Classes	2	2	
31.1.18	Me-Dam-Me-Phi			Holiday
1.2.18 to 3.2.18	COLLEGE WEEK		3	Attendance Compulsory

62 Years of Women Education

Date(s)	Contents	No. of Days		Remarks
		T.D.	W.D.	
4.2.18	Sunday			Holiday
5.2.18 to 7.2.18	COLLEGE WEEK			Attendance Compulsory
8.2.18 to 10.2.18	Regular Classes	3	3	
11.2.18	Sunday			Holiday
12.2.18 to 17.2.18	Regular Classes	6	6	
18.2.18	Sunday			Holiday
19.2.18 to 24.2.18	Regular Classes	6	6	
25.2.18	Sunday			Holiday
26.2.18 to 28.2.18	Regular Classes	3	3	
1.3.18	HOLI / DOLJATRA			Holiday
2.3.18 to 3.3.18	Regular Classes	2	2	
4.3.18	Sunday			Holiday

62 Years of Women Education

Date(s)	Contents	No. of Days		Remarks
		T.D.	W.D.	
5.3.18 to 10.3.18	Regular Classes	6	6	
11.3.18	Sunday			Holiday
12.3.18 to 17.3.18	Regular Classes	6	6	
18.3.18	Sunday			Holiday
19.3.18 to 24.3.18	Regular Classes	6	6	
25.3.18	Sunday			Holiday
26.3.18 to 27.3.18	Regular Classes	2	2	
28.3.18 to 29.3.18	Regular Classes	2	2	
30.3.18	GOOD FRIDAY			Holiday
31.3.18	Regular Classes	1	1	
1.4.18	Sunday			Holiday
2.4.18 to 7.4.18	Regular Classes	6	6	
8.4.18	Sunday			Holiday
9.4.18 to 12.4.18	Regular Classes	4	4	

62 Years of Women Education

Date(s)	Contents	No. of Days		Remarks
		T.D.	W.D.	
13.4.18 to 16.4.18	BOHAG BIHU			Holiday
17.4.18 to 21.4.18	Regular Classes	5	5	
22.4.18	Sunday			Holiday
23.4.18 to 28.4.18	Regular Classes	6	6	
29.4.18	Sunday			Holiday
30.4.18	Regular Classes	1	1	
1.5.18	MAY DAY			Holiday
2.5.18 to 31.5.18	End Semester Examination			

N.B. : Date of Freshers Social will be notified in the second week of August 2017.

Note : Vacations / Holidays are subjected to last minute change.

62 Years of Women Education

Analysis of the feedback of Alumni

A sample of 100 Alumni was taken for collecting feedback about the college. Out of the total 50% of the Alumni was found to be employed in various organisations/Institutions,.10% of them are seen self employed while 20% are house wives.

The data revealed that the knowledge imparted by the college was highly relevant for procuring jobs. The certificate courses of the college were found to be very useful for self-employed.

Analysis of the feedback of Employers

A sample of 100 employers was taken for collecting feedback about the college. Out of the total it was found that 70% of the employees were found to be sincere and hardworking. Most of the employees were found co-operative in the uplift of their institution/organization.

Special mention was made by the most of the employers about the amicable and decent behaviour of the ex-students of the college.

Analysis of the feedback of Parents

A sample of 150 parents was taken for collecting feedback about the college. Out of the total 85% of the parents were found to be very satisfied with the teaching learning process as well as the infrastructure facilities of the institution.

A noteworthy suggestion provided by parents is to provide Book bank facility to the economically backward students and to include nutritious diet in the canteen menu.

Analysis of the feedback of Students

- From the analysis of the students' feedback, it is found that 90% of students are happy with the present syllabus of their course.
- 80% of students of the college provided their responses that 80% syllabus are completed in the session.
- 80% of the students are satisfied with the academic activities of the department.
- 80% of the students have ambition to pursue higher studies after their graduation.
- 80% students are happy with the present examination and evaluation system.
- 90% of students are happy with the administrative activities of the college.
- 90% students revealed that they are happy with the facilities of Library.
- 70% students are happy with computer and Internet facilities.
- 60% students are not happy with the common room and canteen facility.
- 10% of the students complain about the cleaning problems of the Toilets.

Best Practices-1

Title of the Practice: Faculty Exchange Programme

Goal:

- The goal of this practice is to create teaching-learning atmosphere more interesting, innovative and students' friendly.
- It is also planned to minimise the traditional methods of teaching.

The Context:

Faculty exchange programme helps the students and teachers to exchange their ideas, skills, knowledge, experiences etc. It helps to get clarification on the topic from different angles. Besides inviting faculty from other colleges, there are provision for exchange of teachers within the college.

The Practice:

This idea was taken out at the Meeting of Innovations and Best Practices of IQAC. This year the responsibility was again entrusted to the Innovations and Best Practices cell to continue the practice. The cell requested the head of the departments and faculty members to cooperate with the criterion.

Evidence of Success:

This practice was implemented by the various departments of the both Arts and Science stream. The evidence of success is reflected from the students' point of view and as they put their positive feedback after completion of the programme. The students are highly satisfied as they could capture the knowledge precisely.

Problems Encountered and Resource Required:

The main problem are encountered in successful implementation of this practice is that due to time constraint in semester system, some departments face problem to recruit teacher from other colleges and departments.



Best Practices-2

Title of the Practice: Morning Assembly

Goal:

- The main aim of this practice is to develop a feeling of affiliation and unity among the students
- To develop a sense of patriotism among the students.
- It helps to enhance concentration.

The Context:

A weekly morning assembly is conducted in the college at the beginning of the classes from 8:30 A.M. to 8:50 A.M. This programme includes-

- Morning Prayer (Prarthana)
- Thought for the day
- News in Assamese
- News in English
- Speech on Important Topic
- Singing of National Anthem/Jatiya Sangeet
- Singing of College Sangeet

The Practice:

The decision to re-introduce Morning Assembly was taken in IQAC meeting held on 10/05/2018. The responsibility for the same was entrusted to a Morning Assembly committee consisting of –Ms. Jyotsna Hazarika (convenor), Ms. Dipali Bora (member), Ms. Dorothy G. Momin (member) and all the members of student union.

Evidence of Success:

The success of the programme is reflected on the gradual increase in the participation of the students in the Assembly.

The attendance in the Morning classes has also remarkably increased.

Problems Encountered and Resource Required:

- The duration of the assembly has to be made short due to time constraints as students from distant areas are not able to reach college before 8:30 A.M.
- Individual participation of all students is not yet possible due to time constraint.

